

ADMINISTRATIVE SERVICES COMMITTEE MINUTES

TIOGA COUNTY OFFICE OF REAL PROPERTY TAX SERVICES

April 4th, 2023

ATTENDANCE:

LEGISLATORS: Committee Chair Mullen, Legislator Brown, Legislator Ciotoli,
Legislator Standinger

EX-OFFICIO: Legislative Chair Sauerbrey

STAFF: Legislative Clerk Haskell

GUESTS: N/A

APPROVAL OF MINUTES: Committee Chair Mullen calls for motion to approve all Department March 7th, 2023, committee meeting minutes. Motion made by Legislator Brown, seconded by Legislator Standinger; motion carries unanimously.

FINANCIAL:

- Reviewed Real Property budget YTD and March revenue/expense.
- Noted payments for Village tax extracts from Corelogic, Lereta, Wells Fargo. Department will no longer print bills for them since tax bill information is sent to them electronically, with concurrent cost reduction in printing and postage.
- Due to change in remote computer access protocols, department will be purchasing laptop for Director through County IT.

OLD BUSINESS:

- Second Notices for Senior Exemption – Final numbers for Towns that mailed out notices - + 118 Enhanced STAR and +34 Senior exemptions. Assessors also noted a significant increase in phone and office foot traffic.
- New Volunteer Firefighter and Volunteer Ambulance Worker exemption
 - o Initial calculations show an estimated 0.2-0.4% increase on County tax rate.
 - o Director to coordinate with County Director of Emergency Services to solicit input from fire department on determining eligibility.
 - o Director will begin to draft resolution.
- BAR Training – 18 and 27 April
- March 1st taxable status date update – Parcel splits / merges are completed by GIS, transfers are all run and loaded into Real Property database. Assessors will finalize all this month for the 2023 assessment roll.

NEW BUSINESS:

- Village taxes – In process of running totals for Villages of Candor, Nichols, Spencer, and Waverly in preparation for June 1st collection period.

- Tentative 2023 assessment rolls will be run and posted by May 1st.
- Grievance day 4th week in May.

PERSONNEL: N/A

RESOLUTIONS/PROCLAMATIONS: N/A

EXECUTIVE SESSION: N/A

ADJOURNMENT: 11:10 AM

Steven B Palinosky
Director, Tioga County Real Property Tax Services