

Board of Elections Committee Meeting Agenda
Tuesday, December 7th, 2021

Meeting Attendees:

Election Commissioner Toombs, Legislators
Absent: Commissioner Wahls Personal Day

October Minutes approval: First by _____, seconded by _____.
General Election Day, no November meeting

Financial Update/Budget:

2021 YTD Budget Report attached
Cybersecurity Remediation Grant – Grant period extended through Dec. 31, 2023

Old Business:

GE21 Ballot Propositions

No updates on Pending Legislation

Planning Ahead – BOE Staffing and Space Requirements

- Box truck drivers, part-time clerks
- Space – solution presented by Gary Hammond via email

New Business:

General Election Turnout – 9,206 total voters, or 28.5% of active voters

- Absentee Ballots – Received 521 of 960 issued
- Early Voting – 440 voters
- Election Day – 8,245 voters

Manual recount Richford Proposition – no change in status

Tioga County Election Results Certification to NYSBOE on Nov. 24

Redistricting Committee Meeting

Personnel and Resolutions: Requesting staffing changes adding PT Election Clerks and Drivers, Resolution L31 – 2022 STAFF CHANGES BOARD OF ELECTIONS

REFERRED TO:

ADMINISTRATIVE SERVICES COMMITTEE
PERSONNEL COMMITTEE
WORKSESSION

RESOLUTION NO.

2022 STAFF CHANGES
BOARD OF ELECTIONS

WHEREAS: The Board of Elections requested staffing changes as part of the 2022 Budget process; and

WHEREAS: These requests were approved by the County Legislature; therefore be it

RESOLVED: That the following staffing changes be effective January 1, 2022:

<u>Name</u>	<u>Current Title/ Salary</u>	<u>New Title/ Salary</u>	<u>Budget Impact</u>
Vacant		Elections Clerk PT (2 positions) (\$17/hour; 28 hrs/wk)	+ \$49,504
Vacant		Driver PT (2 positions) (\$15/hour; 42 hrs/year)	+ \$1,260

and be it further:

RESOLVED: That the Board of Elections authorized part-time headcount is increased from 6 to 10.



TIOGA COUNTY, NEW YORK

Tioga County YEAR-TO-DATE BUDGET REPORT DECEMBER 2 2021

FOR 2021 11

ACCOUNTS FOR:	ORIGINAL APPROP	TRANSFERS/ADJUSTMENTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
A General Fund							
A1450 Elections							
A1450 412910 Election Fees	-1,500	0	-1,500	-4,388.00	.00	2,888.00	292.5%
A1450 422800 CTCL Grants -Non St	0	-19,263	-19,263	.00	.00	-19,262.50	.0%*
A1450 439060 EV State Aid-Electi	0	-17,694	-17,694	.00	.00	-17,694.07	.0%*
A1450 510010 Full Time	161,970	0	161,970	138,889.46	.00	23,080.54	85.8%
A1450 510020 Part Time/Temporar	71,760	-5,228	66,533	39,854.22	.00	26,678.28	59.5%
A1450 510030 Overtime Pay Only	0	5,228	5,228	5,227.50	.00	.00	100.0%
A1450 520130 Equipment (Not Car	4,000	-2,195	1,805	.00	.00	1,804.58	.0%
A1450 520130 CTCL Equipment (Not	0	11,195	11,195	11,195.42	.00	.00	100.0%
A1450 530551 Maintenance in Lie	0	29,206	29,206	20,416.05	.00	8,789.95	69.9%
A1450 540010 Advertising	2,000	2,000	2,000	1,340.43	.00	659.57	67.0%
A1450 540143 Election Inspector	90,075	0	90,075	29,755.00	.00	22,890.25	70.0%
A1450 540143 EV Election Inspect	0	9,363	9,363	6,527.50	23,567.25	188.75	98.0%
A1450 540320 Leased/Service Equ	5,500	9,363	5,500	1,187.18	84.01	4,228.81	23.1%
A1450 540390 Mileage Expense	550	0	550	316.61	.00	233.39	57.6%
A1450 540420 Office Supplies	2,500	0	2,500	1,802.31	.00	697.69	72.1%
A1450 540480 Postage	14,000	0	14,000	8,015.53	.00	5,984.47	57.3%
A1450 540485 Printing/Paper	800	0	800	570.00	.00	230.00	71.3%
A1450 540490 Election Expense	35,000	12,149	47,149	34,036.25	.00	13,112.41	72.2%
A1450 540490 CTCL Election Expen	0	8,067	8,067	8,067.08	.00	.00	100.0%
A1450 540490 EV Election Expense	0	17,694	17,694	.00	.00	17,694.07	.0%
A1450 540550 Rent	2,400	0	2,400	2,000.00	.00	400.00	83.3%
A1450 540560 Repairs	0	21	21	21.00	.00	.00	100.0%
A1450 540620 Software Expense	61,000	0	61,000	55,905.56	.00	5,094.44	91.6%
A1450 540733 Training/All Other	13,000	0	13,000	4,300.18	.00	4,178.82	50.7%
A1450 581088 State Retirement F	20,066	-4,521	20,066	20,761.28	.00	-695.28	103.5%*
A1450 583088 Social Security Fr	17,881	0	17,881	13,767.93	.00	4,113.07	77.0%
A1450 584088 Workers Compensati	7,350	0	7,350	6,639.69	.00	710.31	90.3%
A1450 585588 Disability Insuran	272	0	272	242.73	.00	29.27	89.2%
A1450 586088 Health Insurance F	72,948	0	72,948	67,789.96	.00	5,379.04	92.6%
A1450 588988 Eap Fringe	90	0	90	78.96	.00	11.04	87.7%
TOTAL Elections	581,662	30,159	611,821	474,098.83	26,297.51	111,424.90	81.8%
TOTAL General Fund	581,662	30,159	611,821	474,098.83	26,297.51	111,424.90	81.8%
TOTAL REVENUES	-1,500	-36,957	-38,457	-4,388.00	.00	-34,068.57	
TOTAL EXPENSES	583,162	67,116	650,278	478,486.83	26,297.51	145,493.47	



TIOGA COUNTY, NEW YORK

Tioga County YEAR-TO-DATE BUDGET REPORT DECEMBER 2 2021

FOR 2021 11

	ORIGINAL APPROP	TRANSFRS/ADJUSTMNTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
GRAND TOTAL	581,662	30,159	611,821	474,098.83	26,297.51	111,424.90	81.8%

** END OF REPORT - Generated by Toombs, Bernadette **