



## **LEGISLATIVE SUPPORT AGENDA**

### ***THURSDAY, SEPTEMBER 4, 2025***

#### **MINUTES**

- Approval of August 7, 2025 minutes

#### **FINANCIAL**

- 2025 Year to Date Budget Report
- 2025 County Auditor Accounts Payable Update

#### **OLD BUSINESS**

- August 2025 Meetings
- Sales Tax Extender (2 Year)
- Local Law No. 2 of 2025 (12 & 13 Yr Old Licensed Hunters)
- 9<sup>th</sup> Regular Legislature Meeting (9/16)/2<sup>nd</sup> Legislative Worksession (9/18)

#### **NEW BUSINESS**

- Employee Recognition Pin Ceremonies and Luncheon
- NYSACCLB Executive Meeting – Cooperstown, NY – September 19, 2025
- September 2025 Legislature Meeting

#### **PERSONNEL**

- Deputy Legislative Clerk Vacancy

#### **RESOLUTIONS**

- I05- Adopt Local Law No. 2 of 2025

#### **PROCLAMATIONS**

- None

#### **ADJOURNMENT**

# Office of the Legislative Clerk

Ronald E. Dougherty County Office Building 56 Main Street Owego, NY 13827

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Cathy Haskell Legislative Clerk



## Legislative Support Minutes

August 7, 2025

1:00 p.m.

### ATTENDANCE

**Legislators:** Legislators Aronstam, Bunce, Ciotoli, Monell, Roberts, Sauerbrey, and Standinger were present with Legislators Brown and Flesher being absent.

**Staff:** Legislative Clerk Haskell, County Administrator Bailey, County Attorney DeWind, Personnel Officer Parke.

**Guest:** Matt Freeze, Reporter, Morning Times

### APPROVAL OF MINUTES

Legislator Roberts made the motion, seconded by Legislator Monell to approve the July 10, 2025 Legislative Support minutes, as written. Motion carried.

### FINANCIAL

**2025 YTD Budget Reports:** Legislative Clerk Haskell reported 55.4% utilization noting no issues or concerns.

**County Auditor Accounts Payable Report:** Ms. Haskell reported the following accounts payable report for the month of July and YTD 2025. This report is included in today's committee agenda packet.

Month	AP Invoices	AP Total	P-Card Transactions	P-Card Total
July	836	\$1,884,821.82	178	\$44,249.72
YTD	5,476	\$13,905,330.29	1378	\$315,991.62

**2026 Budget:** Ms. Haskell presented the Legislative Office 2026 budget noting vacation sell-back of 5 days for the Legislative Clerk, per County policy. Additionally, she noted that she would like to increase the taxable mileage budget line due to two (2) new incoming Legislators in 2026.

**UPDATE:** Following the meeting, Ms. Haskell further reviewed the history of this budget line and determined that an increase would not be necessary after all. An updated budget report was generated, and budget was submitted to the Budget Officer on August 8, 2025.

### OLD BUSINESS

#### July 2025 Meetings:

Minutes were taken, typed, copied, recorded, distributed and indexed for the Legislature and Journal of Proceedings for the following Legislature meetings in July 2025:

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- Seventh Regular Legislature Meeting – July 15, 2025
  - CDBG Public Hearing – July 24, 2025

The Legislative Clerk attended the following meetings in July 2025:

- Legislative Standing Committee Meetings – July 8 and 10, 2025
  - Legislative Worksessions – July 10 and 24, 2025, 2025
  - Finance, Legal & Safety Committee – July 15, 2025
  - Seventh Regular Legislature Meeting – July 15, 2025
    - Executive Committee Meeting – July 17, 2025
- New Department Head Orientation for Veterans' Director – July 17, 2025
  - Employee Onboard/Offboarding Meeting – July 17, 2025
    - CDBG Public Hearing – July 24, 2025
- Deputy Legislative Clerk Interviews – July 25, 30, and 31, 2025
  - Leaders Meeting – July 29, 2025
  - Policy Review Committee – July 31, 2025

**Sales Tax Extender (2 Year):** Ms. Haskell reported the Sales Tax Extender legislation is pending Governor Hochul's signature. A resolution was prepared and emailed to County Attorney DeWind in June for his review. On July 25, 2025, Ms. Haskell emailed the resolution to the County's assigned NYS Taxation & Finance Attorney for his review and on this date received email notification that the resolution was good as written and we were all set to move forward with adoption of the resolution once the Governor signs the extender. Ms. Haskell reported she received NYS Taxation & Finance guidance and instructions regarding the process once the Governor signs the extender. Ms. Haskell reported the sales tax extender was delivered to the Governor on August 4, 2025 and she has ten (10) days not including Sunday to sign the extender. Just prior to this meeting, Ms. Haskell reported she received a follow-up email from our assigned attorney that the resolution is still pending and has not received final approval as there may be a need to add language to the resolution.

Ms. Haskell reported that most likely a Special Meeting will be called for August 21, 2025 at 10:05 a.m. to adopt the resolution as this will be after the Governor's ten-day requirement to sign the sales tax extender. This still allows the County to meet the 90-day requirement of having the resolution postmarked by September 2, 2025.

Ms. Haskell reported in the event we cannot meet this 90-day requirement and a waiver needs to be requested, the assigned NYS Taxation & Finance Attorney has indicated this would not be an issue.

**DATE CHANGE: September Legislature Meeting & Finance, Legal & Safety Committee**

Ms. Haskell reminded the Legislators that the date for the September Legislature meeting and Finance, Legal & Safety Committee has been changed to

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Tuesday, September 16, 2025 due to Legislator attendance at the NYSAC Fall Conference scheduled for September 8-10, 2025.

## NEW BUSINESS

**Local Law Introductory No. B of 2025 and Public Hearing:** Ms. Haskell reported this local law authorizes twelve and thirteen-year-old licensed hunters to hunt deer with a firearm or crossbow during hunting season with the supervision of an adult licensed hunter for the fall 2026 hunting season. With the passage of the State budget, this program has been extended through December 31, 2028. However, NYS Department of Conservation encouraged counties to adopt a local law without a sunset date and add language that the local law will remain in effect as long as the State law continues to be extended.

The County's current Local Law No. 1 of 2024 will continue until December 31, 2025 and the new local law will go into effect January 1, 2026.

Ms. Haskell provided the following timeline for the local law:

- 8/12/25 – Local Law will be introduced by Legislator Standinger and resolution to set public hearing will be presented at the Legislature meeting.
- 8/21/25 – Public Hearing will be held at the beginning of the Legislative Worksession.
- 9/16/25 – Local Law will be presented for adoption at the September Legislature meeting.
- 1/1/26 – Local Law effective date.

**Essential Personnel List:** Ms. Haskell reported, in accordance with the County's Building Closing and/or Services Shutdown Procedure policy, the Legislative Clerk annually requests updated information from all Departments as to who they deem essential employees who would be required to remain at work or come into work to maintain essential services in an emergency.

Ms. Haskell notified the Departments and provided them with the previous year's listing requesting updates, if necessary. Departments were given a due date of August 15, 2025 to submit essential personnel information to be filed with the Clerk of the Legislature.

Ms. Haskell reported the policy states that Department Heads are required to maintain a paper copy in the event of an emergency and every Legislator shall maintain a current copy in their home. Ms. Haskell reported once the lists are finalized, she will provide every Legislator with a copy.

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## August 2025 Legislative Meeting:

- **Prayer, Pledge, Voting:** Legislator Brown will lead us in the prayer, pledge and voting process for the August 12, 2025 Legislature meeting.
- **Moment of Silence:** Chair Sauerbrey will ask for a Moment of Silence for Dr. John B. Bezirganian who passed away on July 18, 2025. Dr. Bezirganian was the Medical Director for Tioga County Mental Hygiene for nearly 7 years and provided contracted services prior to becoming an employee.
- **Proclamation:** There is one proclamation for the August 12, 2025 Legislature meeting that will just be noted.

## Immunization Awareness Month

- **Resolutions:** All resolutions presented by the Departments at their respective Legislative Standing Committees were reviewed for Legislature consideration at the August 12, 2025 Legislature meeting. Ms. Haskell noted that the ED&P and Public Safety Committee meetings did not have a quorum. Legislators were in favor of moving all resolutions forward to the August 12, 2025 Legislature meeting for Legislature consideration.
- **Late-File Resolutions:** Ms. Haskell reported she is unaware of any late-file resolutions at this time.

## PERSONNEL

- **Deputy Legislative Clerk Vacancy:** This agenda topic was moved to Executive Session.

## RESOLUTIONS

- None

## PROCLAMATIONS

- None

## ADJOURNMENT

Meeting adjourned at 3:17 p.m.

Respectfully submitted,

*Cathy Haskell*

Legislative Clerk



# TIOGA COUNTY, NEW YORK

## Tioga County YEAR-TO-DATE BUDGET REPORT

FOR 2025 12

ACCOUNTS FOR: A General Fund	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
<b>A1010 Legislative Board</b>							
A1010 510010 Full Time	291,186	0	291,186	172,409.10	.00	118,776.90	59.2%
A1010 510050 All Other(On Call,	9,894	0	9,894	6,826.32	.00	3,067.33	69.0%
A1010 540010 Advertising	700	0	700	221.18	16.76	462.06	34.0%
A1010 540140 Contracting Servic	100	-100	0	.00	.00	.00	.0%
A1010 540180 Dues	300	0	300	300.00	.00	.00	100.0%
A1010 540210 Garbage Disposal	0	100	100	.00	.00	100.00	.0%
A1010 540320 Leased/Service Equ	2,100	-500	1,600	1,013.71	.00	586.29	63.4%
A1010 540340 Literature	695	0	695	306.03	.00	388.97	44.0%
A1010 540390 Mileage Expense	3,450	0	3,450	1,607.34	.00	1,842.66	46.6%
A1010 540420 Office Supplies	700	0	700	334.93	.00	365.07	47.8%
A1010 540480 Postage	215	0	215	68.78	.00	146.22	32.0%
A1010 540485 Printing/Paper	150	500	650	126.23	.00	523.77	19.4%
A1010 540520 Recording/Microfil	450	0	450	416.00	.00	34.00	92.4%
A1010 540640 Supplies (Not Offi	400	0	400	395.00	.00	5.00	98.8%
A1010 540660 Telephone	955	0	955	190.88	.00	764.12	20.0%
A1010 540732 Training/County Re	7,950	0	7,950	5,435.00	.00	2,515.00	68.4%
A1010 581088 State Retirement F	34,691	0	34,691	20,580.27	.00	14,110.41	59.3%
A1010 583088 Social Security Fr	22,497	0	22,497	13,293.87	.00	9,203.13	59.1%
A1010 584088 Workers Compensati	13,145	0	13,145	7,988.82	.00	5,156.18	60.8%
A1010 585588 Disability Insuran	136	0	136	55.37	.00	80.35	40.8%
A1010 586088 Health Insurance F	156,512	0	156,512	107,827.25	.00	48,684.75	68.9%
A1010 588988 Eap Fringe	176	0	176	107.91	.00	68.09	61.3%
TOTAL Legislative Board	546,401	0	546,401	339,503.99	16.76	206,880.30	62.1%
TOTAL General Fund	546,401	0	546,401	339,503.99	16.76	206,880.30	62.1%
TOTAL EXPENSES	546,401	0	546,401	339,503.99	16.76	206,880.30	

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### COUNTY AUDITOR ACCOUNTS PAYABLE UPDATE – AUGUST 2025

MONTH/ QUARTER	AP INVOICES	AP INVOICE TOTALS	P-CARD TRANSACTIONS	P-CARD TOTAL
August	675	\$1,588,743.02	196	\$41,677.63
YTD	6,151	\$15,494,073.31	1574	\$357,669.25

REFERRED TO:

LEGISLATIVE WORKSESSION

RESOLUTION NO. -25

ADOPT LOCAL LAW NO. 2 OF 2025

WHEREAS: A public hearing was held on August 21, 2025, following due notice thereof to consider the adoption of Local Law Introductory No. B of 2025; A Local Law authorizing twelve (12) and thirteen (13) year old licensed hunters to hunt deer with a firearm or crossbow during hunting season with the supervision of an adult licensed hunter; and

WHEREAS: It is in the best interest of the residents of Tioga County to adopt such Local Law which will be Local Law No. 2 of 2025; therefore be it

RESOLVED: That the following Local Law be and hereby is adopted:

County of Tioga County

Local Law No. 2 of the Year 2025.

A Local Law authorizing twelve (12) and thirteen (13) year old licensed hunters to hunt deer with a firearm or crossbow during hunting season with the supervision of an adult licensed hunter.

Be It Enacted by the Legislature of the County of Tioga as follows:

SECTION 1: LEGISLATIVE INTENT

New York State Department of Environmental Conservation's (NYSDEC) Youth Deer Hunting Pilot Program (Environmental Conservation Law §11-0935) has been extended from December 31, 2025 to December 31, 2028. Tioga County participated in this pilot program by way of Local Law No. 3 of 2021 with a sunset date of December 31, 2023 and Local Law No. 1 of 2024 with a sunset date of December 31, 2025. It is the intent of this Local Law to authorize Tioga County to permit twelve (12) and thirteen (13) year-old individuals to participate in the extension of the NYSDEC Youth Deer Hunting pilot program in accordance with Environmental Conservation Law §11-0935 for the fall 2026 and beyond as long as the State law continues to be extended.

The enacted 2025-2026 New York State Budget extended the pilot program allowing counties to opt-in by way of Local Law to provide an opportunity for young hunters, ages twelve (12) and thirteen (13), to continue to hunt deer with firearms and crossbow through 2028 if a county authorizes such action within their municipality. Tioga County is passing this Local Law, as hunting is a valued tradition for many families and this continued opportunity allows experienced, adult hunters to introduce the value of hunting to the next generation. Furthermore, teaching



young people safe, responsible, and ethical hunting practices will ensure a rewarding experience for the youth, while providing quality food to families and contributing to important deer management population control practices.

## SECTION 2: PILOT PROGRAM AUTHORIZATION

Pursuant to Environmental Conservation Law, ECL § 11-0935, Tioga County elects to participate in the extended pilot program to allow for young hunters, ages twelve (12) and thirteen (13), to hunt deer with a firearm, to include rifles, shotguns, and muzzle loaded firearms or crossbow through 2028 and beyond as long as the State law continues to be extended.

## SECTION 3: STATE REQUIREMENTS TO ADHERE ONCE AUTHORIZED

Twelve (12) and thirteen (13) year-old licensed hunters shall be allowed to hunt deer with the following requirements to be followed:

- A. Twelve (12) and thirteen (13) year old licensed hunters shall be under the supervision of a licensed adult hunter, age twenty-one (21) years or older, with a rifle, shotgun, or muzzle loading firearm in areas where and during the hunting season in which such firearms may be used; and
- B. Twelve (12) and thirteen (13) year old licensed hunters shall be allowed to hunt under the supervision of a licensed adult hunter, age twenty-one (21) years or older, with a crossbow during the times when other hunters may use crossbows; and
- C. Supervision of a licensed adult hunter, age twenty-one (21) years or older, with at least three (3) years of experience who exercises dominion and control over the youth hunter at all times is required; and
- D. All licensed twelve (12) and thirteen (13) year old hunters, as well as their adult supervisors, shall be required to wear fluorescent orange or pink clothing while engaged in hunting to an extent and covering so designated pursuant to the law, rules, and regulations promulgated by the State of New York; and
- E. All licensed twelve (12) and thirteen (13) year old hunters shall remain at ground level while hunting deer with a crossbow, rifle, shotgun, or muzzleloader; and
- F. Notwithstanding any State or Federal Law to the contrary, this local law shall not authorize the hunting of bear by twelve (12) and thirteen (13) year olds with a firearm or crossbow.

#### SECTION 4: LOCAL LAW FILING REQUIREMENTS

A copy of this Local Law shall be sent to the New York State Department of Environmental Conservation as well as the New York State Department of State.

#### SECTION 5: SEVERABILITY

If any clause, sentence, paragraph, subdivision, section or part of this law, or the application thereof to any person, individual, corporation, firm, partnership, entity or circumstance shall be adjudged by any court of competent jurisdiction to be invalid or unconstitutional, such order or judgement shall not affect, impair, effect, or invalidate the remainder thereof, but shall be confined in its operation to the clause, sentence, paragraph, subdivision, section or part of this law or in its application to the person, individual, corporation, firm, partnership, entity or circumstance directly involved in the controversy in which such order or judgment shall be rendered.

#### SECTION 6: EFFECTIVE DATE

This Local Law shall take effect January 1, 2026 in accordance with Section 27 of the Municipal Home Rule and will remain in effect pursuant to Environmental Conservation Law (ECL) §11-0935.