

Agenda



TIOGA COUNTY LEGISLATURE

7/10/2018

12:00 PM

EDWARD D. HUBBARD AUDITORIUM

RONALD E. DOUGHERTY COUNTY OFFICE BUILDING

56 Main Street

Owego NY 13827

Meeting called by:	Chair Martha Sauerbrey
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Type of meeting:	7 th Regular
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Attendees:	Legislator Hollenbeck Legislator Huttleston Legislator Monell Legislator Mullen Legislator Roberts Chair/Legislator Sauerbrey Legislator Standinger Legislator Sullivan Legislator Weston
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Agenda topics

Invocation Pledge of Allegiance Employee of 2 nd Quarter 2018 Recognition Resolution (2) Proclamation (1) Privilege of the Floor	Legislator Monell Legislator Monell Amy Poff, Benefits Manager Tim Jewell, Sheriff's Office Edward Barry, Information Technology Drowning Prevention Awareness Month
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<p>Approval of Minutes Petitions, Communications & Notices Appointments/Reappointments Reports Standing Committees</p>	<p>June 12 and 21, 2018</p>	
<p>RESOLUTIONS:</p>	<ol style="list-style-type: none"> 1. Authorize the Submission of Homeland Security Grant Application (SHSP 18) Office of Emergency Services 2. Authorize the Submission of 2018-2019 Hazardous Materials Emergency Preparedness Grant Application (HMEP) Office of Emergency Services 3. Authorize the Submission of 2019 PSAP Operations Grant 4. Award Contact Radio Consulting Services State Interoperable 2017 Grant 5. Authorize the Sale of County Owned Property located in the Town of Richford to Luann Beebe 6. Authorize the Sale of County Owned Property located in the Town of Candor to Cheryl A. Johnson & Sean Palmer 7. Authorize the Sale of County Owned Property located in the Town of Richford to Diana Predmore & John M. Predmore 8. Authorize Chair of Legislature to Sign Memorandum of Understanding "Raise the Age" compliance coalition Department of Social Services 9. Appropriation of Funds Social Services 10. Create Account and Transfer Funds for Harnick Road Bridge BIN 2218720 11. Award Design Services to Delta Engineers for Harnick Road Bridge BIN 2218720 12. Award Construction Harnick Road Bridge BIN: 2218720 13. Amend Resolution #320-02 Increase Civil Service Application Fees 14. Abolish one (1) Vacant Full-Time Accounting Associate I Position and Create Office Specialist III Public Health 15. Reclassify one (1) Vacant Corrections Officer (PT) Position to Cook (PT) Sheriff's Office 16. Abolish one (1) Vacant Full-Time Supervising Clinical Social Worker Position and Create Supervising Psychiatric Social Worker Mental Hygiene 17. Abolish one (1) Vacant Full-Time Computer Maintenance Technician Position and Create Network Administration Information Technology & Communication Services 	

REFERRED TO:

PUBLIC SAFETY COMMITTEE

RESOLUTION NO. – 18

RESOLUTION RECOGNIZING
TIM JEWELL'S
25 YEARS OF DEDICATED
SERVICE TO TIOGA COUNTY

WHEREAS: Tim Jewell was appointed as Deputy Sheriff on 5/24/93; promoted to Road Patrol Sergeant on 1/1/00; promoted to Investigator on 1/1/2004; and promoted to Captain on 5/1/09; and

WHEREAS: Tim Jewell has been dedicated and loyal in the performance of his duties and responsibilities during the past 25 years to Tioga County, thereby earning the respect of his colleagues and peers throughout Tioga County; and

WHEREAS: Tim Jewell will retire from the Tioga County Sheriff's Office on July 27, 2018; therefore be it

RESOLVED: That the Tioga County Legislature, on its own behalf, as well as on behalf of the citizens of Tioga County, express sincere gratitude to Tim Jewell for his 25 years of dedicated and loyal service to the residents of Tioga County; and be it further

RESOLVED: That this resolution be spread upon the minutes of this meeting and a certified copy be presented to this outstanding employee, Tim Jewell.

REFERRED TO: INFORMATION TECHNOLOGY
COMMITTEE

RESOLUTION NO. -18 RESOLUTION RECOGNIZING
EDWARD BARRY'S
10 YEARS OF DEDICATED
SERVICE TO TIOGA COUNTY

WHEREAS: Edward Barry was hired on 1/10/2008 as a Computer Programmer (Specialist); and

WHEREAS: Edward Barry has been a valuable employee to the Information Technology and Communication Services Department, thereby earning the respect of his colleagues and peers throughout Tioga County; and

WHEREAS: Edward Barry will retire from Tioga County on July 20, 2018; therefore be it

RESOLVED: That the Tioga County Legislature, on its own behalf, as well as on behalf of the citizens of Tioga County, express sincere gratitude to Edward Barry for his 10 years of dedicated and loyal service to the residents of Tioga County; and be it further

RESOLVED: That this resolution be spread upon the minutes of this meeting and a certified copy be presented to this outstanding employee, Edward Barry.

County of Tioga
EXECUTIVE PROCLAMATION

WHEREAS: Almost 1,000 children die each year from unintentional drownings; and

WHEREAS: More drowning deaths occur in open bodies of water like lakes, ponds, rivers and oceans, than in swimming pools each year; and

WHEREAS: 14 – 18 year olds account for half of all drowning deaths for those 18 years old and under; and

WHEREAS: Males under 18 account for 80% of open water fatalities in children; and

WHEREAS: For every one drowning death for those under 14, there are five emergency department visits for nonfatal drownings; and

WHEREAS: Hidden hazards of open water include dangerous currents, sudden drop-offs, limited visibility, and unknown depths of water; and

WHEREAS: Most importantly these deaths are preventable. Tioga County Public Health asks that adults watch kids while they are in or around water, teach kids how to swim in open bodies of water, and use life jackets appropriate for a child's weight and water activity; therefore

The TIOGA COUNTY LEGISLATURE, County of Tioga, does hereby proclaim the month of July as:

DROWNING PREVENTION AWARENESS MONTH

And urges all residents to use extra caution while enjoying water activities this summer.

REFERRED TO:

PUBLIC SAFETY COMMITTEE
FINANCE COMMITTEE

RESOLUTION NO. -18

AUTHORIZE THE SUBMISSION OF
HOMELAND SECURITY GRANT
APPLICATION (SHSP 18)
OFFICE OF EMERGENCY SERVICES

WHEREAS: The Office of Homeland Security has issued a grant of \$69,980 to the Tioga County Office of Emergency Services. The grant will be used for first responder enhancements and tactical team protective equipment. 25% of the monies will be appropriated to the Sheriff's Office (\$17,495) and 75% to Emergency Management (\$52,485); and

WHEREAS: County Policy # 47 requires that a resolution be approved before any such grant applications are submitted; and

WHEREAS: The Homeland Security Grant application needed to be submitted by June 13th due to the short notification by the State, so verbal legislative approval was received and this resolution is being presented to follow county protocols; therefore be it

RESOLVED: That the Tioga County Emergency Management Office be authorized to apply for this grant.

REFERRED TO:

PUBLIC SAFETY COMMITTEE
FINANCE COMMITTEE

RESOLUTION NO. -18

AUTHORIZE THE SUBMISSION OF
2018-2019 HAZARDOUS MATERIALS
EMERGENCY PREPAREDNESS
GRANT APPLICATION (HMEP)
OFFICE OF EMERGENCY SERVICES

WHEREAS: The Office of Homeland Security has issued a grant of \$5,172 to Tioga County. The grant will be used to update the County's Hazardous Materials Response Plan. Once the grant is awarded, 20% (\$1,034.40) will be County funded monies; and

WHEREAS: Tioga County protocol is to seek permission prior to submitting said application. However, due to the short notification period, the Tioga County Emergency Management Office had to submit an application for this funding by June 20, 2018; therefore be it

RESOLVED: That the Tioga County Emergency Management Office be given authorization to apply for this grant, after the fact, to be in compliance with county policy.

REFERRED TO:

PUBLIC SAFETY COMMITTEE

RESOLUTION NO. -18

AUTHORIZE THE SUBMISSION OF
2019 PSAP OPERATIONS GRANT

WHEREAS: The NYS Office of Interoperable and Emergency Communications has announced 2019 PSAP (Public Safety Answering Point) Operations grant funding; and

WHEREAS: Applications for this grant are required to be submitted in June of 2018; and

WHEREAS: County Policy #47 requires that a resolution be approved before any such grant application be submitted; therefore be it

RESOLVED: That the Tioga County Sheriff's Office be authorized to submit the appropriate grant application for the purpose of securing this funding, and authorizes the Chair of the Legislature to sign such application.

REFERRED TO: PUBLIC SAFETY COMMITTEE
FINANCE/LEGAL COMMITTEE

RESOLUTION NO. -18 AWARD CONTRACT
RADIO CONSULTING SERVICES
STATE INTEROPERABLE 17 GRANT

WHEREAS: The Tioga County Office of Emergency Services has a need to upgrade and replace its current radio communications system due to poor performance issues; and

WHEREAS: The Director of Emergency Services would like to contract with Federal Engineering, Inc. at a cost of \$44,866; and

WHEREAS: Federal Engineering, Inc. is listed on the General Services Administration contract; and

WHEREAS: There are sufficient funds in account A3415.520230 IO17 State Interoperable Grant17 Radio & Equipment; therefore be it

RESOLVED: That the Chair of the County Legislature is authorized to execute a contract between Tioga County and Federal Engineering, Inc. setting forth the rights and obligations of the parties consistent with the proposal submitted by Federal Engineering, Inc. upon review by the County Attorney.

REFERRED TO:

FINANCE/LEGAL COMMITTEE

RESOLUTION NO. -18

AUTHORIZE THE SALE OF COUNTY OWNED PROPERTY LOCATED IN THE TOWN OF RICHFORD TO LUANN BEEBE

WHEREAS: Properties located in the Town of Richford transferred to Tioga County, identified as Tax Map numbers 11.00-2-1.30 & 11.00-2-13, parcel numbers 511 and 917 owes 2016, 2017 and 2018 taxes and is past the last date of redemption; and

WHEREAS: The County has been approached by LuAnn Beebe who has made an offer to purchase back their properties for \$8,700 "as is", thereby placing the properties back on the tax rolls; be it therefore

RESOLVED: That the Chair of the Tioga County Legislature be and hereby is authorized to sign and record on receipt of \$8,700.00 and recording costs of \$185.00, a Quit Claim Deed conveying the properties transferred to Tioga County, located in the, Town of Richford, identified on the Town of Richford Tax Map as numbers 11.00-2-1.30 & 11.00-2-13 parcel numbers 511 & 917 to LuAnn Beebe or assigns.

REFERRED TO:

FINANCE/LEGAL COMMITTEE

RESOLUTION NO. -18

AUTHORIZE THE SALE OF COUNTY OWNED PROPERTY LOCATED IN THE TOWN OF CANDOR TO CHERYL A. JOHNSON & SEAN PALMER

WHEREAS: Property located in the Town of Candor transferred to Tioga County, identified as Tax Map number 72.00-1-26, parcel number 695 owes 2016, 2017 and 2018 taxes and is past the last date of redemption; and

WHEREAS: The County has been approached by Cheryl A. Johnson & Sean Palmer who have made an offer to purchase back their property for \$4,500 "as is", thereby placing the property back on the tax rolls; be it therefore

RESOLVED: That the Chair of the Tioga County Legislature be and hereby is authorized to sign and record on receipt of \$4,500 and recording costs of \$185.00, a Quit Claim Deed conveying the property transferred to Tioga County, located in the Town of Candor, identified on the Town of Candor Tax Map as number 72.00-1-26 parcel number 695 to Cheryl A. Johnson & Sean Palmer or assigns.

REFERRED TO:

FINANCE/LEGAL COMMITTEE

RESOLUTION NO. -18

AUTHORIZE THE SALE OF COUNTY OWNED PROPERTY LOCATED IN THE TOWN OF RICHFORD TO DIANA PREDMORE & JOHN M. PREDMORE

WHEREAS: Property located in the Town of Richford transferred to Tioga County, identified as Tax Map number 1.00-1-3, parcel number 227 owes 2016 and 2018 taxes and is past the last date of redemption; and

WHEREAS: The County has been approached by Diana Predmore & John M. Predmore who have made an offer to purchase back their property for \$8,000 "as is", thereby placing the property back on the tax rolls; be it therefore

RESOLVED: That the Chair of the Tioga County Legislature be and hereby is authorized to sign and record on receipt of \$8,000 and recording costs of \$185.00, a Quit Claim Deed conveying the property transferred to Tioga County, located in the, Town of Richford, identified on the Town of Richford Tax Map as number 1.00-1-3 parcel number 227 to Diana Predmore & John M. Predmore or assigns.

REFERRED TO: HEALTH & HUMAN SERVICES COMMITTEE

RESOLUTION NO. -18 AUTHORIZE CHAIR OF LEGISLATURE TO SIGN CONTRACT FOR "RAISE THE AGE" COMPLIANCE COALITION DEPARTMENT OF SOCIAL SERVICES

WHEREAS: On April 10, 2017, Governor Cuomo signed into law "Raise the Age" legislation that was included as part of the State Budget; and

WHEREAS: The vast majority of cases of 16 and 17-year-olds charged with criminal offenses will ultimately be heard in the Family Court, either originating there or being transferred there from a new Youth Part of the adult criminal court/superior court; and

WHEREAS: These "Raise the Age" detention provisions will create challenges for the counties of New York State, in attempting to comply with the edicts of same; and

WHEREAS: The municipalities share a common interest in developing "Raise the Age" Compliance resources, procedures and protocols; and

WHEREAS: The municipalities are acting in accordance with section 119-o of the New York State General Municipal Law, to cooperatively create a "Raise the Age" Compliance Coalition for fulfilling their respective public purposes, needs, objectives and programs; and

WHEREAS: Tioga County adopted resolution 86-18 on April 10, 2018 indicating, that the Chair of the Legislature is authorized to sign any contracts or agreements between Tioga County and any third-party subcontractor necessary to complete the "Raise the Age" legislation, subject to the approval of the County Attorney; therefore, be it

RESOLVED: That the Chair of the Legislature is authorized to sign a contract with Treahy Consultant Services, LLC not to exceed a total of \$100,000 for all services and expenses to all participating counties; and be it further

RESOLVED: That there are currently 11 participating counties creating an amount not to exceed \$9,091 as Tioga County's share; and be it further

RESOLVED: That funding be transferred as follows:
From: A6010.436100 State Aid -Administration \$ 9,091
To: A6010.541140 Contracting Services \$ 9,091

REFERRED TO: HEALTH & HUMAN SERVICES
FINANCE COMMITTEE

RESOLUTION NO. -13 APPROPRIATION OF FUNDS
SOCIAL SERVICES

WHEREAS: The County of Tioga has received Federal 5311 funds granted by the Federal Transit Administration and the New York State Department of Transportation; and

WHEREAS: Federal Transit Administration and New York State Department of Transportation have granted these funds to be used to support mobility management services; and

WHEREAS: Tioga County has a contract with Rural Health Network of South Central New York to provide these services; and

WHEREAS: Appropriation of funds requires legislative approval; therefore be it

RESOLVED: That funding be appropriated as follows:

A 5630.430900 State Aid-Transportation	\$ 79,100.00
A 5630.440900 Federal Aid-Transportation	\$ 632,801.00
A 5630.540140 Contracting Services	\$ 711,901.00

REFERRED TO:

PUBLIC WORKS

RESOLUTION NO. -18

CREATE ACCOUNT AND TRANSFER
FUNDS FOR HARNICK ROAD
BRIDGE BIN 2218720

WHEREAS: An inspection of the Harnick Rd. Bridge BIN 2218720 revealed that the steel piles on the existing pier had deteriorated to such a level that the bridge had to be posted at 5 tons; and

WHEREAS: Due to this being an unforeseen issue the Department of Public Works did not budget for this repair; and

WHEREAS: Kelsey Road Bridge is anticipated to be completed significantly under initial budget estimates; and

WHEREAS: Budget Amendments require Legislative approval; therefore be it

RESOLVED: That the Tioga County Legislature authorizes creating account H5110.540002.H1804 Harnick Rd. Bridge BIN 2218720; and be it further

RESOLVED: That the Tioga County Legislature authorizes a transfer from H5110.540002.H1802 Kelsey Road Bridge in the amount of \$100,000 to H5110.540002.H1804 Harnick Rd. Bridge Account.

REFERRED TO:

PUBLIC WORKS

RESOLUTION NO. -18

AWARD DESIGN SERVICES TO
DELTA ENGINEERS FOR HARNICK
ROAD BRIDGE BIN 2218720

WHEREAS: An inspection of the Harnick Rd. Bridge BIN 2218720 revealed that the steel piles on the existing pier had deteriorated to such a level that the bridge had to be posted at 5 tons; and

WHEREAS: The Commissioner of Public Works received a proposal for design services for this project from Delta Engineers, Endwell, NY; and

WHEREAS: The proposal for this bridge came in at \$11,548; therefore be it

RESOLVED: That the Tioga County Legislature approve Delta Engineers' proposal for the Harnick Rd. Bridge BIN 2218720 not to exceed \$11,548 to be paid out of the Harnick Road Bridge Account H51 10.540002.H1804.

REFERRED TO:

PUBLIC WORKS

RESOLUTION NO. -18

AWARD CONSTRUCTION
HARNICK ROAD BRIDGE
BIN: 2218720

WHEREAS: An inspection of the Harnick Rd. Bridge BIN 2218720 revealed that the steel piles on the existing pier had deteriorated to such a level that the bridge had to be posted at 5 tons; and

WHEREAS: Funding is available for repairs to the Harnick Road Bridge BIN: 2218720; and

WHEREAS: The Commissioner of Public Works received proposals for the repairs and the proposals came in as follows:

Economy Paving Company, Inc.	No Bid
R. DeVincentis Construction, Inc.	\$79,246.00
Procon Contracting, LLC	\$32,000.00
Vector Construction Corp.	No Bid

therefore be it

RESOLVED: That the Tioga County Legislature authorizes awarding the construction services to Procon Contracting, LLC, Vestal, NY not to exceed \$32,000.00 to be paid out of the following account:

H5110.540002.H1804 – Harnick Road Bridge – BIN 2218720	\$32,000.00
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REFERRED TO: PERSONNEL COMMITTEE

RESOLUTION NO. -18 AMEND RESOLUTION #320-02
INCREASE CIVIL SERVICE
APPLICATION FEES

WHEREAS: Resolution #320-02 established Application fees of \$15 for non-uniformed titles exams and \$25 for uniformed titles; and

WHEREAS: The Personnel Department will begin offering an on-line Application Portal whereby applicants may submit electronic applications as well as payment of the application fee; and

WHEREAS: The electronic payments will be collected via a PayPal account; and

WHEREAS: PayPal will charge the Personnel Department a fee of 2.9% plus 30¢ per transaction; and

WHEREAS: The Personnel Department wishes to increase the Application fees for on-line Applications to offset the PayPal fees; therefore be it

RESOLVED: That Resolution #320-02 is hereby amended to establish on-line Application fees for non-uniformed titles of \$16 and \$27 for uniformed titles effective upon start of online application portal; and be it further

RESOLVED: That the fees for Applications submitted by mail or in-person shall remain as stipulated in Resolution #320-02.

REFERRED TO: HEALTH & HUMAN SERVICES COMMITTEE
PERSONNEL COMMITTEE

RESOLUTION NO. -18 ABOLISH ONE (1) VACANT FULL TIME
ACCOUNTING ASSOCIATE I POSITION AND
CREATE OFFICE SPECIALIST III
PUBLIC HEALTH

WHEREAS: Legislative approval is required to abolish and create any job title within Tioga County; and

WHEREAS: Currently a vacant Accounting Associate I position (CSEA SG IV, \$26,272-\$27,472) exists within the Public Health Department since January 1, 2018; and

WHEREAS: The Public Health Director has assessed both current and long-term needs of the department; and

WHEREAS: The Public Health Director has worked with the Personnel Department to identify an appropriate classification to fill said vacancy; and

WHEREAS: The Public Health Department will be able to capture additional revenue to offset the increase in salary; therefore be it

RESOLVED: That the one (1) vacant Accounting Associate I position shall be abolished and one (1) Office Specialist III position (CSEA SG VII \$34,519-\$35,219) shall be created effective July 11, 2018.

REFERRED TO: PUBLIC SAFETY COMMITTEE
PERSONNEL COMMITTEE

RESOLUTION NO. -18 RECLASSIFY ONE (1) VACANT
CORRECTIONS OFFICER (PT)
POSITION TO COOK (PT)
SHERIFF'S OFFICE

WHEREAS: Legislative approval is required to reclassify any job title within Tioga County; and

WHEREAS: After a review of staffing needs within the jail division, the Sheriff has determined that an additional part-time Cook position is necessary; and

WHEREAS: The Sheriff currently has nine (9) part-time Corrections Officer positions vacant which are compensated at the same 2018 hourly rate (\$14.39) as a part-time Cook (PT); and

WHEREAS: The reclassification of one (1) vacant part-time Corrections Officer position will not adversely impact staffing or recruitment of this title; therefore be it

RESOLVED: That one (1) part-time Corrections Officer position shall be reclassified to Cook (PT) at the 2018 pay rate of \$14.39 per hour effective July 11, 2018.

REFERRED TO: HEALTH & HUMAN SERVICES COMMITTEE
PERSONNEL COMMITTEE

RESOLUTION NO. -18 ABOLISH ONE (1) VACANT FULL TIME
SUPERVISING CLINICAL SOCIAL WORKER
POSITION AND CREATE SUPERVISING
PSYCHIATRIC SOCIAL WORKER
MENTAL HYGIENE

WHEREAS: Legislative approval is required to abolish and create any job title within Tioga County; and

WHEREAS: Currently a vacant Supervising Clinical Social Worker position (CSEA SG XVIII, \$59,766-\$60,466) exists within the Mental Hygiene Department since June 7, 2018; and

WHEREAS: The Director of Community Services has assessed both current and long-term needs of the department; and

WHEREAS: The Director of Community Services has worked with the Personnel Department to identify an appropriate classification to fill said vacancy; and

WHEREAS: A new classification has been drafted which addresses both credential and program needs of the department; therefore be it

RESOLVED: That the one (1) vacant Supervising Clinical Social Worker position shall be abolished and one (1) Supervising Psychiatric Social Worker position (CSEA SG XVIII \$59,766-\$60,466) shall be created effective July 11, 2018.

REFERRED TO: INFORMATION TECHNOLOGY COMMITTEE
PERSONNEL COMMITTEE

RESOLUTION NO. -18 ABOLISH ONE (1) VACANT FULL TIME
COMPUTER MAINTENANCE TECHNICIAN
POSITION AND CREATE NETWORK
ADMINISTRATOR
INFORMATION TECHNOLOGY &
COMMUNICATION SERVICES

WHEREAS: Legislative approval is required to abolish and create any job title within Tioga County; and

WHEREAS: Since March 2, 2012, a Computer Maintenance Technician position (CSEA SG X, \$40,296-\$40,996) has been vacant within the Department of Information Technology & Communication Services (ITCS); and

WHEREAS: Due to an upcoming retirement, the Director of ITCS would like to reclassify said current vacancy with a previously used classification in order to better staff the department; therefore be it

RESOLVED: That the one (1) vacant Computer Maintenance Technician shall be abolished and one (1) Network Administrator position (Non-union \$50,378-\$60,378) shall be created effective July 11, 2018.