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**ECONOMIC DEVELOPMENT & PLANNING  
TOURISM/AGRICULTURE LEGISLATIVE COMMITTEE MEETING  
July 5, 2017**

**ATTENDEES:**

**Legislators:** Marte Sauerbrey, Ed Hollenbeck, Dennis Mullen, Mike Roberts

**Staff:** Teresa Saraceno, Linda Sampson, Andy Fagan

**Guests:** None

Legislator Dale Weston, LeeAnn Tinney and Wendy Walsh were not in attendance.

Legislator Roberts called the meeting to order at 1:00 P.M.

**MINUTES**

- Approval of minutes from June 6, 2017 - Legislator Roberts asked for approval of minutes from the June 6, 2017 committee meeting. Legislator Hollenbeck made a motion to accept the June 6, 2017 minutes, seconded by Legislator Mullen. All were in favor.

**SOIL & WATER CONSERVATION: Wendy Walsh** – Ms. Walsh's monthly report was previously emailed; a summary of activities for the month of June 2017, highlighting the following: Agriculture, Chesapeake Bay TMDL, Dean Creek Inspections, Hazard Mitigation, Stream Program and Miscellaneous Meetings, Trainings and Activities. Also, the Soil & Water Summer 2017 Newsletter and a Save the Date for the Upper Susquehanna Watershed Forum on September 21, 2017 was previously emailed.

**CORNELL COOPERATIVE EXTENSION: Andy Fagan** – Mr. Fagan distributed and reviewed his monthly report; a summary of activities for the month of June 2017, highlighting the following: Agriculture, Community, Horticulture, 4H Youth Development, Youth Employment, Advancing Tobacco Free Communities, Family Development, Nutrition, Regional Dairy and Field Crops.

**ECONOMIC DEVELOPMENT & PLANNING**

**1. PLANNING REPORT** - Due to LeeAnn Tinney's absence, Ms. Saraceno reviewed the following report previously emailed:

- **239 Reviews**
  - County Case 2017-011: Town of Nichols, Planned Development SP, Tioga Opportunities, Inc. – This was withdrawn.
  - County Case 2017-012: Village of Waverly, Spring Street and State Route 34 permanent closure by NYS DOT Region 9 – There was no action taken.

- County Case 2017-013: Town of Owego, Local Law #B of 2017, sign regulation updates. - Staff recommended approval and the Tioga County Planning Board unanimously carried the vote.
- **Municipal Plans/Projects** – Ms. Jardine continues to provide assistance for the following:
  - Municipal Project Funding - Assisting the Towns of Richford, Berkshire, and Villages of Spencer, Waverly and Newark Valley with funding efforts for various projects.
  - Collaborating with Tioga Opportunities on possible senior housing project in Richford.
- **Other**
  - Participated in Succession Planning.
  - Assisting Public Health with ARC/CDBG grant applications (dental van).
  - Hosted a bus tour of local flood mitigation projects for the NYS Floodplain and Stormwater Managers Association annual conference; over 40 people attended.

**2. ECONOMIC DEVELOPMENT REPORT** - Due to LeeAnn Tinney's absence, Ms. Saraceno reviewed the following report previously emailed:

- **Outreach** – The following companies were visited or meetings attended:
  - Town of Owego
  - Owego Rotary
  - Midwestern Pet Foods
  - STREDC Meetings
  - Town of Nichols
  - Bruce Nelson – Gateway project
  - Tioga County Chamber of Commerce
  - Regional Council
    - Executive Committee
    - Advanced Manufacturing Work Group
  - Tioga Opportunities
  - Minka
  - VEDA
  - Community Care Network of Nichols
  - Tioga Central School press conference
  - Village of Owego
  - Tioga County Not for Profit Network
  - Tioga County Arts and Farm Trail press conference
  - Regional Council
  - SUNY Broome Ribbon Cutting – Successful event in the County Office Building downstairs in the classroom area. Ms. Saraceno distributed the fall class schedule and the continuing education catalog.
- **Project Updates**
  - Gateway – This project is moving forward; hoping for approvals soon.
  - Parkview – Ms. Saraceno continues to work on this project; a lot of exterior work has been completed. The bid process for the interior work will begin soon.

- Owego Freehold – Research continues for this project.
  - Owego Gardens 2 – Wetlands have become a challenge; continue to work on moving forward with this project.
  - Waverly Main Street – Ms. Saraceno continues to work on this project; two projects should close out soon; waiting on final inspections.
  - Housing Development Lead – Possible project site being researched.
  - DePaul Project – Continue to look for alternate sites for this project.
- **Small Business Development**
    - Farmhouse Brewery – Continue to provide assistance on the Brewery Incubator Development and Equipment project.
    - Consolidated Funding Applications are due July 28<sup>th</sup>. Application possibilities:
      - Raymond Hadley – Providing application assistance.
      - Applied Technology – Still undecided.
      - Minka – Still deciding to apply for funding for the machinery equipment for the production of the Minka homes.
      - Midwestern Pet Foods – Providing application assistance.
      - OWL Dental – Providing application assistance.
      - Village of Newark Valley- Providing application assistance.
      - Village of Waverly (Waverly Glen Park) - Providing application assistance.
      - Tioga County Public Works – Providing application assistance.
- **State Leads** – No leads this month.
- **Ag Economic Development**
    - Ag Loan Team – Investigating what is needed to fill the gap that is not being provided by Farm Credit or USDA with other source of funding.
- **Other**
    - Tioga County Property Development Corporation (Land Bank) – Ms. Saraceno continues to work on this project. The 501(c)3 application has been submitted. Hopefully, we will hear something soon to move this project forward. Information distributed.
    - Tioga Women Lead – The next planned event is on July 27<sup>th</sup> at Turkey Trot.
    - Tioga County Business Assistance Team – Working with Ms. McCall, Tioga Employment Center, meeting with various businesses.
    - Tioga County Succession Planning Team – Continue to attend monthly meetings.
    - Snowmobile Grant – Finishing up the 2016-2017 grant program.

Resolution presented:

G11-Support Village of Waverly CFA to NYS Parks for Waverly Glen Park Improvements

**ADJOURNMENT** – With no further topics of discussion or questions, Legislator Roberts asked for adjournment. Legislator Hollenbeck made a motion to adjourn the meeting and seconded by Legislator Mullen. The meeting was adjourned at 1:35 P.M.

Respectfully Submitted,

Linda Sampson, Administrative Assistant to Economic Development & Planning